

APPLICATION FOR EMPLOYMENT

CO-LINE WELDING INC.

1041 Cordova Ave
Lynnville, IA 50153
Fax: (641)594-3343

All applications are considered for employment without regard to race, color, sex, age (from 40 to 70), religion, or national origin. Qualified handicapped individuals, disabled veterans, and Vietnam-era veterans are considered equally with other applications.

Application Information

Position Desired: _____ Application Date: _____
 Minimum Salary Expected: _____ Date Available: _____
 How did you learn about us?
 Advertisement Friend/Relative Website/Internet
 Employment Agency Co-Line Employee _____
 Walk-in Other _____

Personal Data

<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>
<i>Address Number</i>	<i>Street</i>	<i>City</i>
		<i>State</i>
		<i>Zip</i>
<i>Phone Number:</i> () - -	<i>Alternate Phone:</i> () - -	<i>Social Security Number</i> - -

If you are under 18 years of age, can you provide required proof of your eligibility to work?
 Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
(Proof of citizenship or immigration status will be required upon employment.)
 Yes No

Do you have any friends or relatives employed by Co-Line? Yes No
 If yes, Name: _____ Relationship: _____

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation?
(Conviction will not necessarily disqualify an applicant from employment.)
 Yes No
 If yes, state offense(s), date(s), and location(s): _____

Have you ever filed an application with us previously? Yes No
 If yes, give date: _____

Have you ever been employed by Co-Line before: Yes No
 If yes, give date: _____

Are you interested in: Full time Part time Shift work Temporary

Are you currently on lay-off status and subject to recall? Yes No

EDUCATIONAL BACKGROUND

Name and Address	Dates Attended From To	Major Area of Study	Diploma/ Degree	Year Graduated	Grade Avg.
College/University					
Trade/Tech. School					
High School					
Other Training					

Are you planning to further your education: Yes No

If so, when? _____ In what educational area? _____

List any foreign languages you can speak, read or write fluently: _____

Describe any specialized training, apprenticeships, extra-curricular activities or any awards or recognition you have received during or since leaving school. _____

Describe any office equipment or production/mobile machinery you have experience operating: _____

Military Record

Service Branch: _____ Date Entered: _____ Date of Discharge: _____

Are you a member of the active reserves? Yes No

Describe any job-related training received in the military: _____

EMPLOYMENT HISTORY

List below all present and past employment, beginning with your most recent employment, for the last 10 years or all years worked if less than 10 years. (Include self-employment, summer, and part-time employment.)

Company Name:				Employment Dates:	
				From:	To:
Address:	City:	St:	Zip:	Phone:	
				() -	Ext.
Last Job Title:				Salary:	
				Starting:	Ending:
Description of Duties:					
Reason for Leaving, (even if currently employed):			Supervisor Name & Phone:		
				() -	
May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

Company Name:				Employment Dates:	
				From:	To:
Address:	City:	St:	Zip:	Phone:	
				() -	Ext.
Last Job Title:				Salary:	
				Starting:	Ending:
Description of Duties:					
Reason for Leaving, (even if currently employed):			Supervisor Name & Phone:		
				() -	

Company Name:				Employment Dates:	
				From:	To:
Address:	City:	St:	Zip:	Phone:	
				() -	Ext.
Last Job Title:				Salary:	
				Starting:	Ending:
Description of Duties:					
Reason for Leaving, (even if currently employed):			Supervisor Name & Phone:		
				() -	

Company Name:				Employment Dates:	
				From:	To:
Address:	City:	St:	Zip:	Phone:	
				() -	Ext.
Last Job Title:				Salary:	
				Starting:	Ending:
Description of Duties:					
Reason for Leaving, (even if currently employed):			Supervisor Name & Phone:		
				() -	

List professional, trade, business or civic groups of which you are a member, and offices held:
 (Please exclude memberships which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.)

Use the space below to describe the skills and personal attributes that you feel qualify you for a position with Co-Line. Please tell why you are interested in being employed with us:

WORK REFERENCES

List three work references who are familiar with your work performance. (Non-relatives only.)

1.	<i>Name:</i>	<i>Phone:</i> () -	<i>Alternate Phone:</i> () -
	<i>Home Address, City, State:</i>	<i>Employer & Work Relationship: (co-worker, supervisor, etc.)</i>	
2.	<i>Name:</i>	<i>Phone:</i> () -	<i>Alternate Phone:</i> () -
	<i>Home Address, City, State:</i>	<i>Employer & Work Relationship: (co-worker, supervisor, etc.)</i>	
3.	<i>Name:</i>	<i>Phone:</i> () -	<i>Alternate Phone:</i> () -
	<i>Home Address, City, State:</i>	<i>Employer & Work Relationship: (co-worker, supervisor, etc.)</i>	

APPLICANT'S STATEMENT

The answers given by me to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I agree that Co-Line Welding Inc. shall not be liable in any respect if my employment is terminated because of misstatements, wrong answers, or omissions made by me. I also agree to submit to any pre-employment tests (other than polygraph) that Co-Line may utilize in its pre-employment screening process. I understand that Co-Line may request an investigative consumer report be prepared, which may include information as to my character, general reputation, police record, personal characteristics and mode of living. It is agreed and understood that completion of this application does not mean a job opening exists and in no way obligates Co-Line to employ me. I agree to comply with all Co-Line rules and regulations, and I agree that I have the right to terminate my employment at any time, as does Co-Line. I understand that the terms of my employment at Co-Line cannot be altered except by the President, and such agreement must be in writing.

Signature of applicant

Date